

GOVERNMENT OF TELANGANA
ABSTRACT

Industries Department – Issue of Job Chart to Assistant Directors in the Department of Industries – Orders- Issued.

INDUSTRIES AND COMMERCE (IE, Sugar & IFR) DEPARTMENT

G.O.MS.No. 46

Dated: 12-09-2016

Read the following:-

1. G.O.Ms.No. 43, Ind. & Com. (IE,Sugar&IFR) Dept., dt. 07.09.2016.
2. From the Commissioner of Industries, Hyderabad, Lr.No. 22/1/2015/15398; dt. 12.09.2016.

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O R D E R:

In the reference 1st read above, Government issued the revised job chart for Industrial Promotion Officers focussing on promotional activities.

2. In the reference 2nd above, the Commissioner of Industries, Hyderabad has requested the Government to the job chart of Assistant Directors of Industries.

3. Accordingly, after careful examination of the matter, Government hereby issue the job chart for Assistant Directors of Industries for focusing on promotional activities, as follows:

1. Transport vehicles with cost more than Rs.20.00 Lakhs and other heavy duty equipments like JCBs, earth movers shall be inspected as per the procedures laid down vide G.O Ms.No.41, Industries and Commerce (IP&INF) Department, dated.02.09.2016. ADs shall also inspect the other service/manufacturing units as assigned by GM.
2. Preparation and updation of Industrial Catalogue (A.Ds area wise).
3. Fortnightly meetings with the bankers located in Industrial Area wise and follow up loan applications with the banks and identify incipient sickness units through such meetings.
4. Ensure that restructuring or handholding of units is done by banks. They shall bring any deviation to the notice of Industries Department.
5. Lead a team of entrepreneurs who would like to expand their units to best practices within the state or outside the state at least once in a quarter.
6. Conduct Intensive Industrial Campaigns at least once in a month.
7. Identification and preparation of DPRs of industrial Clusters for development (MSE-CDP) within the area coordinating with other departments on matters related to industries.
8. Monitor the SFURTI/ASPIRE/PMEGP programmes.
9. To attend all TS-iPASS related activities as entrusted by the General Managers of the District concerned.
- 10.If any unit within the allotted jurisdiction is closed then a detailed analysis of the unit with clear reasons as to (i) what precipitated for closure of unit (e.g., working capital loan (or) product not in demand etc.) (ii) what are the required measures to be taken to reopen the unit, (iii) who are the stakeholders (eg., banks/industries department etc.) that need to be contacted for initiating steps to revive the units.
- 11.Industrial potentiality survey, demand supply analysis and preparation of viable project reports.
- 12.To assist the entrepreneurs in selection of projects/location.
- 13.To attend the work of exhibitions/seminars etc.,
- 14.Assistant Directors should closely monitor the progress of advance subsidy availed units till they commence commercial production.
- 15.Assistant Directors should monitor the proper utilisation of the scarce raw material (Alcohol, Coal etc.) allotted to the Industrial Units and report on monthly basis.
- 16.Assistant Directors shall furnish the monthly report in respect of closed units in their jurisdiction.

(P.T.O)

17. Assistant Directors shall report on the progress of the units which have obtained approval under TS-iPASS till they commence production.
 18. Assistant Directors shall conduct (4) Entrepreneur Development Programme (EDP) per annum for the Final Year students in Engineering /MBA colleges in coordination with their EDP Cells.
 19. Assistant Directors should submit their monthly work done report in the formats as prescribed by the Commissioner/Director of Industries by 5th of every succeeding month. Commissioner/Director of Industries will design the necessary formats.
 20. After receipt of the reports from Assistant Directors only, General Manager, District Industries Centres, concerned should claim the salary of the concerned Assistant Directors. General Managers of District Industries Centres should consolidate the reports of all Assistant Directors and send a report to the Commissionerate/Directorate of Industries. In case of non receipt of report from any Assistant Directors due to valid reasons General Manager, District Industries Centre should send a justification report to the Commissionerate/Directorate of Industries for drawing the salary of the officer without the report.
4. The Commissioner/Director of Industries shall take necessary further action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

ARVIND KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT & CIP

To

The Commissioner/Director of Industries, Telangana, Hyderabad.

The Vice Chairman & Managing Director,

Telangana State Industrial Infrastructure Corporation (TSIIC), Hyderabad

The Vice Chairman & Managing Director,

Telangana State Industrial Development Corporation (TSIDC), Hyderabad.

The Managing Director, Telangana State Financial Corporation, Hyderabad.

Copy to:

The Finance .(EBS.III) Department

The Revenue (CT/LA/Registration) Department.

The Irrigation & CAD (Reforms) Department

The Energy Department.

The LET & F (Employment) Department.

The Law Department.

The Scheduled Caste Development Dept.,.

The Tribal welfare Dept.,

The Y.A. &T.C. Dept.

The Higher Education Department.

The School Education Department.

The Accountant General, Hyderabad

The Convener, State Level Banker's Committee,

Andhra Bank Head Office, Secretariat Road, Saifabad, Hyderabad - 500 004.

The General Manager, Small Industry Development Bank of India, (SIDBI), Hyderabad.

The Pay and Accounts Officer, Hyderabad

The Director of Treasuries and Accounts, Hyderabad.

All District Collectors through Commissioner of Industries, Hyderabad.

All Heads of Departments through Commissioner of Industries, Hyderabad.

All Govt. Companies/Corporations through Commissioner of Industries, Hyderabad.

The P.S to Additional Principal Secretary to Chief Minister.

The P.S to Minister for Industries.

The P.S to Chief Secretary to Government.

The P.S to Prl.Secretary to Government & CIP, Industries & Commerce Department.

All Private Secretaries to the Ministers.

All General Managers, District Industries Centre

through Commissioner of Industries, Hyderabad.

SF/SC.

//FORWARDED::BY ORDER//

SECTION OFFICER